

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email andrew.beesley@onesource.co.uk

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	<p>Schools Admission Arrangements for 2020/21 The Leader of the Council will be asked to approve the following:</p> <ol style="list-style-type: none"> 1. Admission Arrangements for Community and Voluntary Controlled Infant, Junior and Primary Schools in Havering for 2020/21 and the co-ordinated arrangements for applying to community, voluntary controlled, voluntary aided and foundation schools and academies. 2. Pan London Co-ordinated Admissions System - Reception Year, Year 3 admissions to Junior 	<p>Leader of the Council</p>	<p>Not before February</p>	<p>All relevant officers, Members and business partners will be consulted.</p>		<p>13 Determination of admission arrangements for community schools for the school year 2020 2021 13 APPENDIX A 13 APPENDIX B 13 APPENDIX C 13 APPENDIX D Document To Follow</p>

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	Schools, Year 7 - London Borough of Havering - Protocol for co-ordination of admissions for the Academic Year 2020/21.					
	<p>Property Disposals Cabinet will be asked to:</p> <ol style="list-style-type: none"> 1. Declare the sites as surplus and authorise their disposal. The sites are: <ul style="list-style-type: none"> • Land at Gooshays Drive, Harold Hill • Land at Hall Lane Pitch & Putt Course, Upminster; and 	Cabinet	March	All relevant officers, Members and business partners will be consulted.	Simeon Nnyombi Simeon.nnyombi@onesource.co.uk	Document To Follow

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	2. Authorise all statutory requirements relevant to the proposed disposals					
	Making of the Compulsory Purchase Order (CPO) - Napier and New Plymouth House Cabinet will be asked to approval the CPO.	Cabinet	March	All officers, Members and business partners will be consulted.	Lauren Sinclair Lauren.Sinclair@havering.gov.uk	
	Future of Chafford Sports Complex Cabinet will be asked to decide on the future of Chafford Sports Complex.	Cabinet	March	Residents and key stakeholders will be consulted, together with all relevant officers, Members and business partners.		Document To Follow
	Hainault Golf Course- Lease Surrender and Renewal Cabinet will be asked to: 1. Agree terms negotiated for surrender of the existing	Cabinet	March	All relevant officers, Members and business partners will be consulted.	Simeon Nnyombi Simeon.nnyombi@onesource.co.uk	Document To Follow

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	lease; and 2. Agree terms negotiated for the grant of a new lease and authorise the Director of Asset Management in conjunction with the Director of Legal & Governance to legally complete the lease.					
	London Counter Fraud Hub Cabinet will be asked to make a decision as to whether Havering Council joins the London Counter Fraud Hub.	Cabinet	March	All relevant Members, officers, stakeholders and business partners will be consulted.	Jeremy Welburn Interim Head of Assurance Jeremy.Welburn@OneSource.co.uk	Document To Follow
	Appropriation of the piece of land at New Zealand Way, Rainham RM13 8JT Approval to is being sought to commence Appropriation Process of the land bounded by New Zealand Way, Queenstown Gardens and Gisborne Gardens, Rainham	Cabinet	March	All relevant Members, officers and business partners will be consulted.	Clement Ojediran clement.ojediran@haverling.gov.uk	Document To Follow

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RM13 8JT, to Planning Purposes.					
Planning Performance Agreement Fees The Assistant Director of Planning will be asked to adopt a range of fees for Planning Performance Agreements.	Assistant Director of Planning	Not before March	All relevant officers and business partners will be consulted.	Helen Oakerbee helen.oakerbee@havering.gov.uk	Document To Follow
Microsoft Cloud Enrolment Agreement Cabinet will be asked to award the Microsoft Cloud Enrolment License contract under a direct call off procedure available via the KCS Software Products and Associated Services Y17038 (Lot 1 Microsoft) framework agreement.	Chief Operating Officer	Not before March	All relevant Members officers and business partners will be consulted.	John Friend Assistant Director and Head of ICT Operations john.friend@onesource.co.uk	Document To Follow
Option to purchase Hornchurch Police Station and the Retention of Police	Leader of the Council	Not before March	All relevant Members, officers and business partners will be consulted.	Garry Green Property Strategy Manager garry.green@havering.gov.uk	

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	Services Cabinet will be asked to approve, in-principle, the acquisition of the Hornchurch Police Station and an increase in the approved Capital Programme to fund the purchase together with the retention of Police Services.				Tel: 01708 432566	
	Commissioning Plan for Education Provision 2019-2023 The Cabinet Lead member will be asked to approve the Commissioning Plan for Education Provision in Havering 2019-2013.	Cabinet Member for Education, Children & Families	Not before March	Members, Children Services, Corporate Finance, Equalities & Diversity and Legal Services will all be consulted.	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@haverling.gov.uk	Document To Follow 16 Key Decision report CPFEP 2019-23 final version 16 APPENDIX 1 16 APPENDIX 2 16 APPENDIX 3
	Award of a Pan London Catering Disposables Contract The Director will be asked to award the contract for a pan London single supplier catering disposables	Managing Director oneSource	Not before March	All relevant Members officers and business partners will be consulted.	Mark Batchelor mark.batchelor@haverling.gov.uk	

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	framework. Organisations who may call off from the framework have been named on the tender documents					
	Deed of variation of the partnering agreement pursuant to Section 75 of the National Health Service Act 2006 to deliver a Joint Assessment and Discharge Integrated Service Cabinet will be asked to approve the Deed of variation for the partnering agreement pursuant to Joint Assessment and Discharge Integrated Service Section 75 agreement.	Director of Adult Social Care and Health	Not before March	All relevant officers, members, stakeholders and business partners will be consulted.	Samantha Saunders sam.saunders@havering.gov.uk	Document To Follow
	White Hart Lane Development The Deputy Leader and Lead Member for Housing will be asked to give approval to enter into a formal contract for Works, for construction of	Cabinet Member for Housing	Not before March	Neighbours and members of the public generally have been consulted as part of the Planning process.	Mark Howard mark.howard@havering.gov.uk	HRA Capital Programme Delivery Strategy Executive Decision and Checkpoint

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					Board approval to seek tenders
2 Year Extension of the Voids Contract The Cabinet member for Housing will be asked to agree for the Housing Services Voids Contract to be extended for a further 2 year period.	Cabinet Member for Housing	Not before March	All relevant Members, officers, stakeholders and business partners will be consulted.	Ian Brady Property & Land Services Manager ian.brady@havering.gov.uk	Document To Follow
Serious Group Violence and Knife crime strategy 2018-2021 Cabinet will be asked to approve the Serious Group Violence and Knife Crime Strategy 2018-2021.	Cabinet	April	The matter has been to the Havering Community Safety Partnership and the Crime and Disorder Overview and Scrutiny Sub Committee. All relevant officers, Members and business partners will be consulted.	Chris Stannett Chris.stannett@havering.gov.uk	Document To Follow
Violence against Women and Girls Strategy 2018-2021 Cabinet will be asked to approve the Violence against Women and Girls Strategy	Cabinet	April	This matter has been to the following meetings: <ul style="list-style-type: none"> • Havering Community Safety 	Diane Egan diane.egan@havering.gov.uk	Document To Follow

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	2018-2021.			Partnership; and <ul style="list-style-type: none"> • Crime and Disorder O&S. All relevant officers, Members and business partners will be consulted.		
	Implementation of the New Special Free School in Havering Cabinet will be asked to approve the implementation of the new special free school in Havering.	Cabinet	April	All relevant Members, Officers and business partners will be consulted.	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@haverling.gov.uk	
	Approval to bring forward the North West Romford Development. Cabinet will be asked to agree to commence a programme of work to bring forward a development proposal at the North West of Romford. The proposal will be the subject of subsequent reports to Cabinet.	Cabinet	April	All relevant Members officers and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@haverling.gov.uk	Document To Follow

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Developing the Local Voluntary and Community Sector Cabinet will be asked to approve the allocation of the remaining Performance Reward Grant.	Cabinet	April	Finance, Legal, Equalities and Human Resources will all be consulted.	Jerry Haley Community Safety Officer (Strategies). jerry.haley@havering.gov.uk	Document To Follow
Approval to enter into a Grant Agreement with the Greater London Authority in relation to the Building Council Homes for Londoners Affordable Housing Programme Cabinet will be asked to: 1. Approve the entering into contract with the GLA for the provision of grant funding for the Building Council Homes for Londoners programme to support the provision of affordable housing. 2. Agree for the agreement be	Cabinet	April	All relevant members, officers and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@havering.gov.uk	Document To Follow

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	<p>executed under the Council's common seal as a Deed and signed in accordance with the agreed scheme of delegations</p> <p>3. Agree to delegate to the Leader of the Council, after consultation with the Director of Regeneration, authority to agree and sign any extension, variation or general contract management powers.</p>					
	<p>Making of the Compulsory Purchase Order - Napier and New Plymouth House Cabinet will be asked to approve the Compulsory Purchase Order in respect of Napier and New Plymouth House.</p>	<p>Cabinet</p>	<p>April</p>	<p>All relevant Members, officers, business partners and stakeholders will be consulted,</p>	<p>Lauren Sinclair Lauren.Sinclair@havering.gov.uk</p>	<p>Document To Follow</p>
	<p>Making of the Compulsory Purchase Order - Waterloo Estate Cabinet will be asked to</p>	<p>Cabinet</p>	<p>April</p>	<p>All relevant Members, officers, stakeholders and business partners will be consulted.</p>	<p>Lauren Sinclair Lauren.Sinclair@havering.gov.uk</p>	<p>Document To Follow</p>

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	approve the making the Compulsory Purchase Order in respect of the Waterloo Estate.					
	Making of the Compulsory Purchasing Order - NW Romford Regeneration Cabinet will be asked to approve the making of the Compulsory Purchase Order in relation to NW Romford Regeneration	Cabinet	April	All relevant officers, Members and business partners will be consulted.	Lauren Sinclair Lauren.Sinclair@havering.gov.uk	
	Review of Private Sector Leased (PSL) accommodation Cabinet will be asked to note the outcome of the review and management actions that will be taken	Cabinet	April	All relevant members, business partners and officers will be consulted.	Beatrice Cingtho Housing Needs & Strategy Manager (Interim) beatrice.cingtho@havering.gov.uk	Document To Follow
	Mental Health Section 75 Agreement between LBH and NELFT To ratify and agree the MH Section 75 Agreement between LBH and NELFT	Director of Adult Social Care and Health	Not before April	All relevant Members, officers and business partners will be consulted.		Document To Follow

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Award of contract for the construction of a building at Nelmes Primary School for an Alternative Resource Provision. The Director will be asked to award the contract for an Alternative Resource Provision.	Director Children's Services	Not before April	All relevant Members, officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
Award of contract for the construction of a building at Crownfield Junior School for a building extension and associated works. The Director will be asked to award the contract.	Director Children's Services	Not before April	All relevant Members, officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
VARIOUS AGREEMENTS (LAND AT BEAM PARK) - Authority to enter into agreements made under S38 and S278 Highways Act 1980 (P1242.17) with Countryside The Assistant Director will be	Assistant Director for Environment	Not before April	All relevant members, officers and business partners will be consulted.	Mark Philpotts mark.philpotts@havering.gov.uk	Document To Follow

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	<p>asked to authorise the Council entering into various highway agreements made under S38 and S278 of the Highways Act 1980 (as amended) to allow new roads to be adopted (S38) and changes to the highway to be made (S278) in pursuance of the following planning consents;</p> <ul style="list-style-type: none"> • Beam Park, Former Ford Assembly Plant Site – P1242.17 (S38) • Beam Park, Former Ford Assembly Plant Site – P1242.17 (S278 – Site Access) • Beam Park, Former Ford Assembly Plant Site – P1242.17 (S278 – Signalised Junction at New Road/ Lower Mardyke Avenue) 					

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	Note: The Decision is key due to the income accrued in technical fees and maintenance contributions.					
	Private Housing Health Assistance Policy Cabinet will be asked to approve the Draft Private Housing Health Assistance Policy.	Cabinet	May	All relevant Members, officers and business partners will be consulted.	Alan Grierson alan.grierson@havering.gov.uk	Document To Follow
	Update to Phase 4 and Phase 5 School Expansion Programme Outline Proposals will be given to to address Early Years, Primary, Secondary and SEN rising rolls – Update to Phase 4 and Phase 5 expansion Programme. Cabinet will be asked to approve the Phase 5 Expansion Programme.	Cabinet	May	All relevant members, officers, stakeholders and business partners will be consulted	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	Document To Follow
	Havering Community	Cabinet	May	All relevant officers,	Martyn Thomas	Document To

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Infrastructure Levy - Adoption Cabinet to approve and recommend to Council that the Havering Community Infrastructure Levy be adopted			Members and business partners will be consulted.	Development and Transport Planning Group Manager martyn.thomas@havering.gov.uk Tel: 01708 432845	Follow
Tenancy Policy 2018 Cabinet will be asked to consider and approve the draft Tenancy Policy in principle prior to statutory consultation with tenants. The Tenancy Policy sets out the types of tenancy to be granted by the Council and provides for the review of introductory tenancies and flexible (fixed term) secure tenancies, and is amended in preparation for the implementation of changes to be introduced under the Housing & Planning Act 2016.	Cabinet	May	Members will be provided with informal briefings and provided with a summary of the key points of the proposed policy. Cabinet is being asked to approve the draft policy in principle, which will be subject to 3 months' statutory consultation with tenants prior to Cabinet being asked to approve a final version.	Neehara Wijeyesekera Tenancy Services Manager neehara.wijeyesekera@havering.gov.uk	
Building works to	Director Children's	Not before	All relevant Members,	Andy Skeggs	Document To

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	accommodate a two form of entry expansion of Marshalls Park School. The Director will be asked to give authority to award the contract for building works to expand the school.	Services	June	officers and business partners will be consulted.	Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Follow